



PROVIDER ACCESS POLICY

Lead: Maarit Eben
Updated: Helen Bardsley
Policy Date: 22.01.2024
Next Review Date: January 2025

Provider Access Policy

Aims

This policy sets out The Avenue School's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer with regard to technical education or apprenticeships. This complies with the school's legal obligations under Section 42B of the Education Act 1997, as amended by the Technical and Further Education Act 2017.

Pupil Entitlement

Pupils in years 7-13 are entitled to

- find out about technical education qualifications and apprenticeships opportunities, as part of a careers program which provides information on the full range of education and training options available at each transition point
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships. This can be achieved through assemblies, group discussion and taster events
- understand how to make applications for the full range of academic and technical courses

Management of Provider Access Requests

a) Procedure

Any provider wishing to request access should contact the following member of staff:

Name	Mrs Helen Bardsley, Careers Leader
Telephone	0118 214 5308
Email	hbardsley@avenue.reading.sch.uk

b) Opportunities for Access

A number of events, integrated into the school careers program, will offer providers an opportunity to come into school to speak to pupils and/or their parents.

Please speak to the named Careers Leader to identify the most suitable opportunity for you.

During any COVID-19 restrictions the most appropriate method of communication will be determined.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our pupils.

	Autumn Terms 1&2	Spring Terms 3&4	Summer Term 5&6
Key Stage 3	Weekly assembly Employability lessons PHSE Parents' Evening Destinations Fair	Employer Encounter assembly Employability lessons PHSE Parents' Evening Enrichment days National Careers Week	Weekly assembly Employability lessons PHSE Parents' Evening
Key Stage 4	Weekly assembly Employability lessons PHSE Parents' Evening Destinations Fair Careers Advice	Weekly assembly Employability lessons PHSE Parents' Evening Enrichment days National Careers Week	Weekly assembly Employability lessons PHSE Parents' Evening Futures Event / month <ul style="list-style-type: none"> • 6th Form taster day • Post 16 providers • FE College Visits
Key Stage 5	Weekly assembly Employability lessons PHSE Parents' Evening Destinations Fair Adulthood Plan Careers Advice Post 18 providers events FE College Visits	Weekly assembly Employability lessons PHSE Parents' Evening Enrichment Days Adulthood Plan links National Careers Week	Weekly assembly Employability lessons PHSE Parents' Evening Adulthood Plan Links

c) Premises and Facilities

The school will make the sports hall, the square, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available projectors and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of the Senior Leadership team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school. The Careers Leader will ensure that pupils have access to these materials at suitable times and upon request.